

**CÔNG TY CỔ PHẦN
DỊCH VỤ TỔNG HỢP SÀI GÒN
SAIGON GENERAL SERVICE
CORPORATION
(SAVICO)**

**CỘNG HÒA XÃ HỘI CHỦ NGHĨA VIỆT NAM
Độc lập - Tự do - Hạnh phúc
THE SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness**

Số: 286/CV-SVC
No:...../CV-SVC

TP. Hồ Chí Minh, ngày 07 tháng 10 năm 2026
Ho Chi Minh city, day month year 2026

**CÔNG BỐ THÔNG TIN BẤT THƯỜNG
EXTRAORDINARY INFORMATION DISCLOSURE**

**Kính gửi: Sở Giao dịch Chứng khoán thành phố Hồ Chí Minh
To: Hochiminh Stock Exchange**

1. Tên tổ chức/*Name of organization*: CÔNG TY CỔ PHẦN DỊCH VỤ TỔNG HỢP SÀI GÒN/SAIGON GENERAL SERVICE CORPORATION

- Mã chứng khoán/Mã thành viên/ *Stock code/ Broker code*: SVC

- Địa chỉ/*Address*: 220 Bis Nguyễn Hữu Cánh, Phường Thạnh Mỹ Tây, Thành phố Hồ Chí Minh, Việt Nam / 220 Bis Nguyen Huu Canh, Thanh My Tay Ward, Ho Chi Minh city.

- Điện thoại liên hệ/*Tel*: 028.38 213913 Fax: 028.38 213553

- E-mail: ir@savico.vn

2. Nội dung thông tin công bố/*Contents of disclosure*:

Tài liệu lấy ý kiến cổ đông bằng văn bản/ *Documents for Solicitation of Shareholders' Written Opinions*

3. Thông tin này đã được công bố trên trang thông tin điện tử của công ty vào ngày 07/10/2026 tại đường dẫn <https://www.savico.com.vn> /*This information was published on the company's website on Oct 07th, 2026 as in the link <https://www.savico.com.vn>*

Chúng tôi xin cam kết các thông tin công bố trên đây là đúng sự thật và hoàn toàn chịu trách nhiệm trước pháp luật về nội dung các thông tin đã công bố/*We hereby certify that the information provided is true and correct and we bear the full responsibility to the law.*

Tài liệu đính kèm/Attached documents:

Tài liệu liên quan đến nội dung thông tin công bố/ *Documents on disclosed information.*

CÔNG TY CỔ
PHẦN DỊCH
VỤ TỔNG
HỢP SÀI
GÒN

Digitally signed by CÔNG TY CỔ
PHẦN DỊCH VỤ TỔNG HỢP SÀI GÒN
DN: C=VN, S=Hồ Chí Minh, L=Quận 1,
O=CÔNG TY CỔ PHẦN DỊCH VỤ
TỔNG HỢP SÀI GÒN, CN=CÔNG TY
CỔ PHẦN DỊCH VỤ TỔNG HỢP SÀI
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Đại diện tổ chức

Organization representative

Người được ủy quyền CBTT/ *Person authorized to disclose information*

(Ký, ghi rõ họ tên, chức vụ, đóng dấu)

(*Signature, full name, position, and seal*)



Nguyễn Văn Trường

**SAIGON GENERAL SERVICE CORPORATION**

Enterprise Registration No.: 0301154821

Tel.: (028) 3821 3913

Fax: (028) 3821 3553

Email: ir@savico.vnWebsite: www.savico.com.vn

Head Office Address: 220 Bis Nguyen Huu Canh Street, Thanh My Tay Ward, Ho Chi Minh City, Vietnam.

SHAREHOLDERS' WRITTEN OPINION POLLING FORM**Regarding the Approval of Resolutions within the Authority of the General Meeting of Shareholders**

Pursuant to the Minutes and Resolution of the Board of Directors No. 18/NQ-HĐQT-SVC dated August 31, 2026;

Pursuant to the Consolidated List of Securities Holders Eligible to Exercise Their Rights No.

VNMEETVSDS023015/VSDSVCCXX.

I. INFORMATION OF THE SHAREHOLDER / SHAREHOLDER'S REPRESENTATIVE:

Shareholder's Name (Individual/Organization)	: [Full Name of Shareholder]
Certificate/Registration No.	:
Date of Issuance	:
Correspondence Address / Registered Office	: [Mailing / Report Delivery Address]
Number of Shares Held / Number of Voting Rights	: [... shares (corresponding to ... voting rights)]

II. PURPOSE & MATTER(S) FOR OPINION POLLING

• **Purpose of Soliciting Shareholders' Opinions:** To solicit shareholders' written opinions for the purpose of approving matters falling within the authority of the General Meeting of Shareholders in accordance with the Law on Enterprises and the Company's Charter.

No.	Matters / Issues for Voting	Approve	Disapprove	No Opinion
1	Approval of the supplementation/amendment of the Company's Charter of Organization and Operation in accordance with Proposal No. 247 dated 06/10/2026.	[]	[]	[]

• **Related Documents:** The draft Resolution of the General Meeting of Shareholders, explanatory documents relating to the draft Resolution, the vote-counting results as set out in the Minutes of Vote Counting, and the Resolution of the General Meeting of Shareholders will be made available to the Shareholders by posting them on Savico's website at the following link: <https://savico.com.vn/co-dong-nha-dau-tu.html>

III. DEADLINE & METHOD FOR RETURNING THE FORM TO THE COMPANY

• **Deadline for Submission of the Voting Form:** The completed Voting Form must be returned to Savico no later than **5:00 p.m. on October 16, 2026**.

• **Submission Method:** Shareholders shall submit the completed Voting Form by **registered mail, fax, or email** to the Company's head office using the following contact details:

*Mr. Huynh Van Truong – Secretary of the Board of Directors.***Saigon General Service Corporation (Savico).***Address: 1st Floor - 91 Pasteur, Sai Gon Ward, Ho Chi Minh City.**Phone: 0967813919 Email: truong.huynh@savico.vn*

Respectfully,

**SAVICO****SAIGON GENERAL SERVICE CORPORATION**

Enterprise Registration No.: 0301154821

Tel.: (028) 3821 3913

Fax: (028) 3821 3553

Email: ir@savico.vnWebsite: www.savico.com.vn

Head Office Address: 220 Bis Nguyen Huu Canh Street, Thanh My Tay Ward, Ho Chi Minh City, Vietnam.

Ho Chi Minh City, October 6, 2026

**SHAREHOLDER / SHAREHOLDER'S
REPRESENTATIVE****ON BEHALF OF THE BOARD OF DIRECTORS
CHAIRMAN***(Signature, full name and seal, if the shareholder is an
organization)***[Shareholder's Full Name]****Nguyen Hai Ha****❖ Notes on Voting Procedures:**

- Mark (x) or (✓) in **one (1) of the three (3) boxes**: Approve, Disapprove, or No Opinion;
- The Voting Form shall be deemed invalid in the following cases: (i) two (2) or more boxes are marked for a matter subject to voting, in which case the vote for such matter shall be deemed invalid; (ii) the Voting Form does not bear the signature of the Shareholder (if the Shareholder is an individual), or does not bear the signature of the Shareholder's lawful representative and the seal (if the Shareholder is an organization); (iii) the envelope has been opened prior to vote counting; (iv) the Voting Form is received by the Company after the prescribed deadline; or (v) the Voting Form has been altered, erased, contains additional markings or symbols, or includes other written content;
- Where none of the three (3) boxes (Approve, Disapprove, or No Opinion) is marked for a matter subject to voting, but the Shareholder has signed, stated his/her full name and affixed the seal (if the Shareholder is an organization) to the Voting Form, such vote shall be deemed **No Opinion**;
- In case a Shareholder authorizes another person to exercise his/her voting rights, the authorized person must submit together with the completed Voting Form the **original Power of Attorney** or a duly notarized/certified true copy issued or certified by a competent authority (the "**Power of Attorney**"). A Voting Form submitted without the accompanying Power of Attorney shall be deemed **invalid**.

**SAIGON GENERAL SERVICE
CORPORATION (SAVICO)**



**SOCIALIST REPUBLIC OF VIETNAM
Independence – Freedom – Happiness**

Ho Chi Minh City, October 6, 2026

PROPOSAL
**On the Amendment and Supplementation of the Charter of Saigon General
Service Corporation**

To: The General Meeting of Shareholders

Pursuant to the Law on Enterprises No. 59/2020/QH14;

Pursuant to the Law on Securities No. 54/2019/QH14 and its implementing regulations;

Pursuant to Decree No. 155/2020/ND-CP detailing the implementation of certain articles of the Law on Securities, as amended and supplemented by Decree No. 245/2025/ND-CP;

Pursuant to the Charter of Saigon General Service Corporation (the 15th amended and supplemented version dated October 10, 2025);

Pursuant to the practical requirements for the corporate governance and management of the Company.

The Board of Directors respectfully submits to the General Meeting of Shareholders for its consideration and approval the policy on the amendment and supplementation of the Charter of Saigon General Service Corporation (Savico) in relation to the legal representative(s) of the Company, with the specific contents as follows:

I. NECESSITY

Under the current Charter of the Company, the General Director is the sole legal representative of Savico. Meanwhile, Savico's current operating structure comprises the General Director and its member entities located across various geographical areas, giving rise to a practical need to appoint a second legal representative to ensure continuity and timeliness in the execution of documents and contracts and the handling of Savico's affairs at its head office, as well as in its dealings with business partners and state authorities.

The appointment of the Chairperson of the Board of Directors as the second legal representative, alongside the General Director, is consistent with the provisions of the Law on Enterprises and other applicable laws and regulations. This arrangement also represents a common corporate governance model that would contribute to enhancing Savico's operational and management efficiency and strengthening its risk management in the coming period.

**II. PROPOSED AMENDMENTS AND SUPPLEMENTS TO THE COMPANY
CHARTER**

Amend Clause 2.4, Article 2 of the Company's Charter to provide that the Company shall have two (02) legal representatives, comprising the Chairperson of the Board of Directors and the General Director (*the detailed contents of the amendments and supplements to the relevant provisions of the Company's Charter are set out in the Appendix attached to this Proposal*);

III. RECOMMENDATIONS TO THE GENERAL MEETING OF SHAREHOLDERS:

The Chairperson of the Board of Directors respectfully submits to the General Meeting of Shareholders for its consideration and approval of the following matters:

1. Approval of the policy on the amendment and supplementation of the Company's Charter in relation to the legal representatives of the Company, in accordance with the contents set out in Section II of this Proposal;
2. Approval of the delegation of authority to each legal representative of the Company, in accordance with the principles set out in Section II above, following the approval by the General Meeting of Shareholders of the amendments to the Company's Charter;
3. Authorization of the Chairperson of the Board of Directors and/or the General Director to sign all necessary documents and dossiers to implement the Resolution of the General Meeting of Shareholders in respect of the foregoing matters, and to ensure completion of the required enterprise registration and information disclosure procedures with the competent state authorities in accordance with applicable laws and regulations.

Respectfully submitted to the General Meeting of Shareholders for its consideration and approval.

Respectfully submitted.

Recipients:

- As stated above;
- Filed at the Office and the Board Secretariat.

**CHAIRPERSON OF THE BOARD OF
DIRECTORS**

(Signed)

Nguyễn Hải Hà

APPENDIX
DETAILED CONTENTS OF THE AMENDMENTS TO THE COMPANY CHARTER
SAIGON GENERAL SERVICE CORPORATION (SAVICO)

(Attached to Proposal No. 247/TTr-HĐQT-SVC dated October 6, 2026)

Provision	Current Provision of the Company Charter	Proposed Amendment and Supplementation
CHAPTER II. NAME, FORM, HEAD OFFICE, BRANCHES, REPRESENTATIVE OFFICES AND TERM OF OPERATION OF THE COMPANYs		
Article 2.4	The General Director is the legal representative of the Company.	2.4 Legal Representatives: 2.4.1 The Company shall have two (02) legal representatives, comprising: a. The Chairperson of the Board of Directors; and b. The General Director. The legal representatives of the Company shall exercise their rights and perform their obligations in accordance with applicable laws, the Company’s Charter, and the lawful Resolutions and Decisions of the General Meeting of Shareholders and the Board of Directors from time to time. 2.4.2 Principles Governing the Exercise of Powers by the Legal Representatives: a. Each legal representative of the Company shall be an individual representing the Company in exercising the rights and performing the obligations arising from the Company’s transactions; representing the Company as a person requesting the resolution of civil matters, a plaintiff, a defendant, or a person with related rights and obligations before arbitration tribunals and courts; and exercising other rights and performing other obligations in accordance with applicable laws. b. Each legal representative shall exercise his/her rights and perform his/her obligations honestly, diligently and to the best of his/her ability to ensure the lawful interests of the Company; remain loyal to the interests of the Company; and perform other responsibilities in accordance with applicable laws and this Charter.

		c. Within the scope of the rights and obligations prescribed in this Charter, each legal representative shall have the authority to act in the name and on behalf of the Company to enter into and perform transactions, execute contracts and documents, carry out administrative, litigation and arbitration procedures, and conduct other activities within the scope of authority assigned or delegated to him/her in accordance with this Charter. d. Each legal representative of the Company shall comply with applicable laws, this Charter, and other relevant documents and regulations of the Company from time to time. 2.4.3 Allocation of Rights and Obligations of Each Legal Representative: a. On the basis of the principles and scope of rights and obligations applicable to each respective position (Chairperson of the Board of Directors/General Director) as prescribed by applicable laws and this Charter, each legal representative of the Company shall also exercise his/her rights and perform his/her obligations in accordance with the assignment and delegation of authority set forth in the resolutions, decisions or regulations of the Board of Directors from time to time. b. The Board of Directors shall have the authority to adjust and supplement the allocation and delegation of authority between the Chairperson of the Board of Directors and the General Director to ensure alignment with the Company's organizational structure, governance requirements, business operations and actual circumstances from time to time. Any adjustment or supplementation made pursuant to this Clause shall be effected by a resolution or decision of the Board of Directors and shall not be deemed an amendment or supplementation to this Charter, provided that such adjustment or supplementation does not alter the number or titles of the legal representatives prescribed in this Charter and does not contravene applicable laws.
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No.: ../2026/NQ-GMS

Ho Chi Minh City, [day] [month] 2026

**RESOLUTION
2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS**

- Pursuant to the Law on Enterprises No. 59/2020/QH14;
- Pursuant to the Law on Securities No. 54/2019/QH14 and its implementing regulations;
- Pursuant to the Charter of Saigon General Service Corporation, first adopted on 8 October 2004 and amended for the 15th time on 10 October 2025;
- Pursuant to the Vote Minutes of Vote Counting of Saigon General Service Corporation.

RESOLVES:

Article 1. Approval of the amendments to the Company's Charter as set out in of Proposal No. 247/TTr-HĐQT-SVC dated ../../2026 submitted by the Company's Board of Directors.

Article 2. Implementation.

This Resolution shall take effect from the date of signing.

The Board of Directors, the Executive Board and relevant persons shall be responsible for the implementation of this Resolution.

Recipients:

- The Company's shareholders;
- The Board of Directors; the Supervisory Board;
- Filed at: Company Office and Secretariat.

**ON BEHALF OF THE GENERAL MEETING
OF SHAREHOLDERS
CHAIRPERSON OF THE MEETING**

Nguyễn Hải Hà